

HOW TO SPREAD HOLIDAY CHEER

IN THE WORKPLACE

With the holidays upon us, it can be a busy time of the year for everyone. However, remember that while the holidays may be a fun and exciting time for some employees, others may be suffering, whether it be financially, missing loved ones, loneliness, etc. So, here are a few ideas that can help spread the holiday cheer in the workplace without losing productivity from your employees and brightening everyone's spirit:

- Decorate your office space
 - You most likely spend the majority of your week in your office. Freshening up your space with some decorations can motivate and inspire you.
- Give back to your community
 - Band together with your co-workers to create a giving tree for local families in need during the holiday season, collect goods for the local food pantry, toy drive, etc.
- Host a potluck
 - Plan a staff potluck lunch and bring in your favorite holiday foods – or perhaps have a theme such as a "dip potluck" or "soup potluck."
- Have themed spirit days
 - Have fun with your wardrobe by having an ugly sweater day, flannel day, green day, etc.
- Hot Chocolate Bar
 - Place a hot chocolate bar in your break room for employees to enjoy a mid-day seasonal "pick me up" with different toppings to make it fun.
- Remember, everyone might not celebrate the holidays. So be mindful and make all activities optional.
 - Have a safe & happy holiday season.

